

3M GORSEINON ROAD RUNNERS CONSTITUTION

1. NAME

The name of the club shall be the 3M Gorseinon Road Runners Club (3MGRR).

2. AIMS and OBJECTIVES

- a. To promote the club within the locality.
- b. To encourage and improve standards of performance in its members.
- c. To foster links with other athletics associations and clubs in the community at large.
- d. To maintain affiliation with Welsh Athletics (part of UKA).
- e. To establish and organise an athletics event, probably a road race and/or cross-country competition, to be synonymous with the club.
- f. To link with or support any local charity as approved, from time to time.
- h. To comply with all relevant legislation pertaining to a running club (e.g. conforming to the requirements of the Data Protection Act).

3. MEMBERSHIP

Membership to be open to everyone with the accent on inclusion and equal opportunities. All members to be treated as equal members except in relation to the structure of the main committee.

The Club can refuse to offer membership to an applicant, without offering justification.

Members will be admitted at any time during the year at the discretion of the committee on payment of the annual subscription as prescribed.

Members will be required to pay a weekly training fee to cover the use of training facilities and any other proper expenses of the club, as prescribed by the committee from time to time, this applies only when the member takes part in official training sessions. These sessions normally take place on Wednesday evenings at Garden Village A.F.C. in the Summer and Swansea University Sports Centre in the winter. If any other training sessions are organised by the club or by a group of members, then any costs incurred must be settled by those members attending and no responsibility for any costs or damage caused by whatever reason or action will be attached to the club.

The club will not be liable for any injuries incurred.

Members will travel to any races at their own expense unless the committee organises any travel arrangements at which time the committee reserves the right to make any charge they deem appropriate to the members availing themselves of these arrangements.

Club colours should wherever possible be worn at all races.

The wearing of club T shirts should be encouraged at all training sessions.

4. MEMBERSHIP FEES

- a. These shall be determined at the AGM.
- b. Membership fees are payable annually by 1st April. Any fee not paid within 31 days may render the member liable to suspension or expulsion from the club.

5. TERMINATION OF MEMBERSHIP

- a. Individuals may resign by informing the Membership Secretary in writing.
- b. Individuals can be expelled for non payment of subscriptions or for any other reason.

6. ORGANISATION

Any paid up member may be elected as an officer or committee member.

The organisation of the club will be carried out by and under the direction of the elected committee officials.

The key committee officials shall be: Chairman, Vice-Chairman, Club Secretary, Treasurer, Membership Secretary, along with the Women's and Men's Welfare Officers.

Other sub-committees can be set up from time to time with the permission of the main committee. All committees are expressly prohibited from carrying on any activity that is likely to bring the club or its members into disrepute. Any monies raised or collected by these other committees from whichever source must be acceptable at law and can only be distributed or dealt with as seen fit by the main committee. Members of the main committee will be deemed to be members of the other committees.

The club committee will be responsible for the finances of the club, principally overseen by the Treasurer. The financial year of the club will run from 1st February to 31st January of the following year.

All club monies will be banked in an account held in the name of the club. Any cheques drawn against club funds should hold the signatures of the Treasurer and up to two other officers.

All members of the Club shall be jointly and severally responsible for the financial liabilities of the Club.

7. ANNUAL GENERAL MEETINGS

a. At least once in every calendar year there shall be held an Annual General Meeting at a time and place as determined by the main committee, whenever possible within the month of May, but so that no more than 15 months shall elapse between the date of one such meeting and the next.

b. At the meeting the order of business shall be in the following prescribed order unless there be a compelling reason for the order to be varied or suspended.

- i. To choose a person to conduct the meeting should the chairman be absent.
- ii. To consider and, if thought fit, approve as a correct record the Minutes of the last meeting.
- iii. To receive and consider reports from the Treasurer and Auditor(s), and if thought fit approve same.
- iv. To receive and consider the audited Statement of Accounts for the previous year and if thought fit approve same.
- v. To review membership fees.
- vi. To elect the following:

- a. Committee officials (as noted in section 6)
- b. Auditor(s).

- vii. To consider notices of Motion in the order in which they have been received.
- viii. To deal with any other business specified in the summons.

8. NOTICE OF GENERAL MEETINGS

ANNUAL GENERAL MEETING

The Club Secretary shall give notice of the holding of an annual general meeting not less than 28 clear days before the due date for the meeting, in writing.

EXTRAORDINARY GENERAL MEETING

An Extraordinary General Meeting (EGM) shall be called by an application to the Club Secretary, supported by at least 10% of the paid up membership. Meetings shall be conducted using the rules for an Annual General Meeting.

9. NOMINATION OF COMMITTEE OFFICIALS

Nominations for the post of any committee official must reach the Club Secretary at least 14 days before an AGM. The nomination must be made and seconded by paid up members of the club only. Evidence that a person consents to hold the office for which the nomination has been received is required.

The Committee shall be able to co-opt paid up members for specific tasks, as they see fit.

10. VOTING

Voting for any office may be carried out by a show of hands or by ballot at the request of any nominee. In the case of a ballot, two ballot scrutineers will be appointed from the members present.

Where there is only one nomination for any office, the position will be put to a show of hands and the position will be filled only if a majority is recorded.

11. CHARITIES COMMITTEE

The charity committee can be set up at any time during the calendar year and will serve until the next AGM.

The committee will consist of at least three club members plus at least one member of the main committee in attendance.

Monies raised by this committee must be properly recorded and banked – at the earliest opportunity – by the designated charities committee treasurer, who will be accountable in the final instance to the main committee treasurer.

The bank account must be a separately designated account and apart from the main banking accounts of the club.

Monies can only be expended on properly incurred expenses in administering the particular charity support event(s).

Profits of the charitable event(s) will be donated to the prescribed charity as decided by the main committee.

Suggestions for a charity/charitable cause to benefit from the club's fundraising activities will be taken from any member who gives notice to the main committee in writing.

12. DISSOLUTION OF CLUB

The dissolution of the club will take place when the club can no longer fulfil the aims and Objectives of the club as laid down in this constitution or when the membership of the club falls to below a level where it is not practical to continue i.e. when the membership falls below 10 (ten) in number.

13. DISPOSAL OF ASSETS AND FUNDS

On the dissolution of the club all debts properly incurred will be settled out of surplus cash and any surplus assets will be disposed of by way of an arm's length transaction(s) and the surplus cash will be donated to charity, club with similar objectives or Welsh Athletics. No monies can be distributed to the membership under any circumstance.

14. ANY OTHER MATTERS NOT PREVIOUSLY COVERED HEREIN

Any other matters not covered elsewhere in this constitution will be settled by reference

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